

## STRATEGIC COMMISSIONING COMMITTEE

ABERDEEN, 29 January 2019. Minute of Meeting of the STRATEGIC COMMISSIONING COMMITTEE. Present:- Councillor Laing, Convener; Councillor John, Vice-Convener; and Councillors Cameron, Donnelly, Jackie Dunbar, Duncan, Flynn, Greig (as a substitute for Councillor Yuill) and Wheeler.

### EXEMPT BUSINESS

1. The Convener proposed that the Committee consider item 10.1 (Workplans and Business Cases) with the press and public excluded.

#### **The Committee resolved:-**

in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the press and public from the meeting during consideration of item 10.1 on today's agenda so as to avoid disclosure of exempt information of the class described in paragraph 8 of Schedule 7(A) of the Act.

### DECLARATIONS OF INTEREST

2. Members were requested to intimate any declarations of interest in respect of the items on today's agenda, thereafter, the following declaration of interest was intimated at this stage in the meeting:-
  - Councillor Wheeler declared an interest in item 9.2 (Refreshed Aberdeen City Local Outcome Improvement Plan 2016-26), by virtue of his previous employment with Action for Children who were referred to within the report. Councillor Wheeler did not consider the nature of his request required him to leave the meeting during consideration of this item.

### MINUTE OF PREVIOUS MEETING OF 20 NOVEMBER 2018

3. The Committee had before it the minute of its meeting of 20 November 2018 for approval.

#### **The Committee resolved:**

to approve the minute as a correct record.

### COMMITTEE BUSINESS PLANNER

4. The Committee had before it the committee business planner as prepared by the Chief Officer – Governance.

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**The Committee resolved:-**

- (i) to note that items 6 (Strategic Energy Services Company (SESCo) Update) and 9 (City Centre Masterplan Project EN10: Union Terrace Gardens – Outline Design, Business Case, Development Costs and Procurement Strategy) had been delayed as had been referred to the budget process; and
- (ii) to otherwise note the business planner

**REVIEW OF ABERDEEN CITY COUNCIL'S APPROACH TO CUSTOMER AND COMMUNITY ENGAGEMENT - COM/19/163**

5. With reference to article 9 of the minute of the meeting of the Strategic Commissioning Committee of 7 June 2018, the Committee had before it a report by the Director of Commissioning which presented the findings of a review of Aberdeen City Council's approach to Customer and Community Engagement and sought agreement of the areas of improvement identified by the review.

**The report recommended:-**

that the Committee agree the areas for improvement listed at paragraph 4.2 of the report.

**The Committee resolved:**

to approve the recommendation.

**REFRESHED ABERDEEN CITY LOCAL OUTCOME IMPROVEMENT PLAN 2016-26 - COM/19/164**

6. The Committee had before it a report by the Director of Commissioning which (1) presented the current iteration of the refreshed Aberdeen City Local Outcome Improvement Plan (LOIP) 2016-26 for the Council's endorsement prior to being considered for approval by the CPA Board on 26 February 2019; and (2) advised of the development of a Strategic Outcomes Framework.

**The report recommended:-**

that the Committee –

- (a) endorse the current iteration of the Refreshed Aberdeen City LOIP 2016-2026, noting that the final document would be considered by the Community Planning Aberdeen Board on 26 February 2019 for approval; and
- (b) delegate authority to the Director of Commissioning, in consultation with the Convener of the Strategic Commissioning Committee, to endorse the final refreshed LOIP approved by the CPA Board and thereafter that it be circulated to the Committee by way of service update.

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**The Committee resolved:**

to approve the recommendations.

**In accordance with the decision recorded under article 1 of this minute, the following items of business was considered with the press and public excluded.**

**WORKPLANS AND BUSINESS CASES - COM/19/172**

7. With reference to article 11 of the minute of the meeting of the Strategic Commissioning Committee of 20 November 2018, the Committee had before it a report by the Director of Commissioning which (1) presented the additional procurement workplans since the Committee's meeting on 20 November 2018 for the Customer, Operations and Resources Functions for review; and (2) sought approval of the total estimated expenditure for each proposed contract as contained in the Procurement Business Cases appended to the report. There were no additions to the procurement workplans for the Commissioning, Place and Governance Functions since the previous meeting of the Committee and therefore the workplans for these Functions were not presented.

**The report recommended:-**

that the Committee –

- (a) review the workplans of the Customer, Operations, and Resources Functions as detailed in the Appendices;
- (b) where a Business Case had been submitted, approve the total estimated expenditure for each proposed contract as per the Procurement Business Cases and workplans, as required by ACC Procurement Regulation 4.1.1 as detailed in section 3.1 of the report;
- (c) note that Business Cases for procurements exercises to be commenced after 29 January 2019 would be submitted on a phased basis to future meetings of the Strategic Commissioning Committee, and
- (d) approve direct award of any contracts where there were special circumstances detailed in the business case which justified not going out to tender or calling-off from a framework agreement.

**The Committee resolved:-**

to approve the recommendations.

- **COUNCILLOR LAING, Convener**

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